

**Loudoun Valley HomeGrown Markets Cooperative,
Inc.**

Celebrate the Holidays with Crafts

**At the Leesburg and One Loudoun Winter Farmers
Markets!**

Local Craft Vendors are invited to participate in the LVHMC Leesburg and One Loudoun Winter Farmers Markets “Celebrate the Holidays!” section for the 2016 Christmas Holiday Season which will run from the Grand Opening on November 5 through December 31, 2016, from 9am until Noon. The fee for this 9 week period is \$200 or individual Saturdays are \$25 per day. Preference will be given to Loudoun County artisans and to those who sign up for the entire 9 week period. The Markets will be advertised locally, and our email newsletter is sent weekly to over 4700 subscribers. You can choose either Leesburg or One Loudoun.

The Market is outdoors and runs rain, snow or shine—it has a dedicated following that shops no matter what the weather. Generally, we can be flexible and allow the vendor to switch days in the event of extreme weather; however that will depend on available space.

The vendor will need to provide their own tent (if desired) that is weighted with at least 24 lbs per leg for safety. The vendor will also need to provide tables, chairs and other items to display and sell their goods. The vendor is responsible for collecting and paying all applicable sales tax according to VA state laws and must also submit proof of business liability insurance in effect in which LVHMC must be named on the policy as an “additional insured”. This proof of insurance must be presented before set up or the vendor will not be allowed to participate and will forfeit any fees.

Please select the dates and market you wish to participate in:

Leesburg Craft Market:

Nov 5 _____ Nov 12 _____ Nov 19 _____ Nov 26 _____

Dec 3 _____ Dec 10 _____ Dec 17 _____ Dec 24 _____ Dec 31 _____

One Loudoun Craft Market:

Nov 5 _____ Nov 12 _____ Nov 19 _____ Nov 26 _____

Dec 3 _____ Dec 10 _____ Dec 17 _____ Dec 24 _____ Dec 31 _____

Business Name:

Contact:

Mailing Address:

Phone #:

Email:

VA Sales & Use Tax Number:

Please describe the handcrafted products you want to sell and enclose pictures with your application (vendors who have participated in previous years do not have to enclose pictures). LVHMC generally does not allow food products to be sold in this craft section; however, specialty food items will be considered on a case-by-case basis.

Complete this form and mail with pictures of your craft and payment to LVHMC, PO Box 3238 Leesburg, VA 20177. Applications received after September 30 will be considered on a space available basis. Vendors will be notified of their acceptance after their application has been reviewed by the LVHMC Board of Directors, approximately October 10. Please make checks payable to LVHMC. More information about the Market and our newsletter can be found on our website www.loudounfarmersmarkets.org

Questions? Please call Kathryn Willis, LVHMC Market Coordinator at 540-454-8089 or email info@loudounfarmersmarkets.org.